



GLOBAL MEMBERSHIP TEAM (GMT) MD COORDINATOR APPLICATION PACKET

Lions who meet the qualifications listed below for GMT MD Coordinator should be considered for this position. Once a candidate has been determined, they should then be presented with the application - to be completed and returned as soon as possible. The Council Chairperson, along with the present and past multiple district leaders should be knowledgeable about the qualifications and expectations of this position in order to effectively collaborate with the GMT Area Leader to identify qualified candidates.

QUALIFICATIONS

The GMT MD Coordinator candidate must possess the abilities and skills to identify, expand and present membership, extension and retention development programs that meet the needs of their multiple district. Additional qualifications include:

1. In-depth knowledge of LCI, multiple district and local needs of sub-districts.
2. Ability to mentor future leaders and to identify leaders.
3. Extensive knowledge of membership, extension and retention programs and field positions, especially District Governor teams.
4. Previous experience organizing training at multiple district conventions and ideally at Area Forums.
5. Ability to effectively deliver training and education.
6. Ideally a recent graduate or faculty member from LCI Lions Leadership Institute (Senior or Faculty Development) with high evaluation score.
7. Ability to commit to a three-year term as GMT MD Coordinator, accepting no other position(s) within the association that would potentially conflict with the time and energy necessary to carry out the duties and responsibilities of this position.
8. Ability to travel within the multiple district.
9. Ability to participate in membership, extension and retention training and development opportunities sponsored by LCI.
10. Ability to effectively collaborate with GLT counterpart to address multiple district needs.



**Lions Clubs International
GMT MD Coordinator Application**

(Appointment for a GMT MD Coordinator is a three-year term)

TO SERVE: JULY 1, _____ THRU JUNE 30, _____

(Please type or print all information)

Multiple District # _____

Candidate Name _____

Address _____

City _____

State/Province _____

Zip/Postal Code _____

Country _____

Occupation _____

Membership # _____

Residence Telephone _____

Residence Fax _____

Residence E-Mail _____

Business Telephone _____

Business Fax _____

Business E-Mail _____

(Please include country and city codes before each telephone number)

Club Name _____

Current Lion Title _____

Club Number _____

of Years as a Lion _____

Please state any volunteer or professional experience that would qualify you for this position.

✓ Check Lion Positions Held:

- International Director
- Council Chairperson
- District Governor
- Multiple District Chairperson: Membership Extension Retention Leadership Development
- District Chairperson: Membership Extension Retention Leadership Development
- Region Chairperson
- Zone Chairperson
- Club Chairperson: Membership Extension Retention Leadership Development
- Other (specify) _____

Approximate number of hours per week you will be able to dedicate to this position: _____

What days or hours are you unavailable to serve in this position? _____

Are you available to travel throughout the multiple district to conduct membership, extension and retention development programs? Yes___ No___

Please state situations or conditions that might limit the time or energy of your services.



MAJOR RESPONSIBILITIES OF A GLOBAL MEMBERSHIP TEAM (GMT) MD COORDINATOR

Please carefully review the following major responsibilities and sign the commitment statement below.

Job Description

I. Goal Setting:

- a. Set membership, extension and retention development goals and implement an action plan incorporating the goals and objectives of the multiple district GMT. Communicate goals and plans to the GMT area leader on or before September 1st of each Lions year.
- b. Develop and promote a multiple district membership, extension and retention development plan that includes recognition for district and individual Lions who make significant contributions to membership, extension and retention development program goals.
- c. Motivate GMT district coordinators to set goals and develop district and club programs that improve membership, extension and retention skills.
- d. Present a budget to the multiple district council in order to fund a membership, extension and retention development plan.

II. Communication

- a. Communicate goals and implementation procedures to all GMT district coordinators.
- b. Communicate with GLT MD coordinator at least once a month to ensure exchange of information and ideas, to avoid duplication of efforts, and to develop plans that will enhance the overall effectiveness of GMT/GLT efforts.
- c. Keep multiple district and districts updated on new membership, extension and retention development programs and resources.
- d. Publish membership, extension and retention development initiatives in the multiple district newsletter, on the multiple district website, and in other publications.
- e. Establish a monthly reporting system to foster open communication and monitor each district's progress and provide monthly feedback to GMT district coordinators, multiple district and international officers.
- f. Submit a quarterly report to the GMT area leader on the status of membership, extension and retention development in the multiple district.
- g. Advise the GMT area leader of membership development needs to support the multiple district, districts, and clubs.

III. Other:

- a. Collaborate with GLT MD coordinator in planning and conducting workshops and seminars
- b. Share membership, extension and retention development techniques, curriculum, motivation and support using the resources available from Lions Clubs International
- c. Motivate multiple district and district Lions members to develop and improve their membership, extension and retention skills
- d. Advise the Membership Operations Department of any new and innovative training techniques that have been successful as a result of their membership, extension and retention development efforts

I have read the above responsibilities of a GMT MD coordinator and agree to execute them to the best of my abilities.

Applicant (Signature)

Applicant (Print Name)

Date

Multiple District

MULTIPLE DISTRICT USE ONLY

The Council of Governors has appointed the above candidate to serve as the GMT MD Coordinator for the term July 1, ____ through June 30, _____.

Council Chairperson (Signature)

Date

GMT Area Leader (Signature)

Date

Submit completed form to:
 Lions Clubs International
 Membership Operations Department
 300 W. 22nd Street
 Oak Brook, IL, 60523-8842
 USA
 FAX: 1-630-706-9194
 E-mail: memberops@lionsclubs.org